

FORWARD PLAN FOR THE PERIOD ENDING 31ST JANUARY 2018

This Plan sets out the key decisions which the Executive expects to take over the period indicated above. The Plan is rolled forward every month. A key decision is defined in the Council's Constitution as:

“an executive decision which is likely –

- (a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising one or more wards or electoral divisions in the area of the local authority.

For the purpose of the above, savings or expenditure are “significant” if they are equal to or greater than £1M.”

Reports relevant to key decisions, and any listed background documents, may be viewed at any of the Council's Offices/Information Centres 5 days before the decision is to be made. Copies of, or extracts from, these documents may be obtained on the payment of a reasonable fee from the following address:

Democratic Services Team
Cheshire East Council
c/o Westfields, Middlewich Road, Sandbach Cheshire CW11 1HZ
Telephone: 01270 686472

However, it is not possible to make available for viewing or to supply copies of reports or documents the publication of which is restricted due to confidentiality of the information contained.

A record of each key decision is published within 6 days of it having been made. This is open for public inspection on the Council's Website, at Council Information Centres and at Council Offices.

This Forward Plan also provides notice that the Cabinet, or a Portfolio Holder, may decide to take a decision in private, that is, with the public and press excluded from the meeting. In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, 28 clear days' notice must be given of any decision to be taken in private by the Cabinet or a Portfolio Holder, with provision for the public to make representations as to why the decision should be taken in public. In such cases, Members of the Council and the public may make representations in writing to the Democratic Services Team Manager using the contact details below. A further notice of intention to hold the meeting in private must then be published 5 clear days before the

meeting, setting out any representations received about why the meeting should be held in public, together with a response from the Leader and the Cabinet.

The list of decisions in this Forward Plan indicates whether a decision is to be taken in private, with the reason category for the decision being taken in private being drawn from the list overleaf:

1. Information relating to an individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including to authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority
5. Information in respect of which a claim to legal and professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

If you would like to make representations about any decision to be conducted in private at a meeting, please email:

Paul Mountford, Executive Democratic Services Officer
paul.mountford@cheshireeast.gov.uk

Such representations must be received at least 10 clear working days before the date of the Cabinet or Portfolio Holder meeting concerned.

Where it has not been possible to meet the 28 clear day rule for publication of notice of a key decision or intention to meet in private, the relevant notices will be published as soon as possible in accordance with the requirements of the Constitution.

The law and the Council's Constitution provide for urgent key decisions to be made. Any decision made in this way will be published in the same way.

Forward Plan

Key Decision and Private Non-Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 16/17-44 Conditional Sale of Land at Longridge, Knutsford	To authorise officers to advertise the intention to dispose of land identified as open space in accordance with the Local Government Act, the consultations to be considered by the Portfolio Holder for Regeneration, and, subject to due consideration of any representations made, approve the freehold disposal of the Land at Longridge, Knutsford.	Cabinet	10 Oct 2017	The proposal will be advertised and due consideration will be given to any representations made.	Lee Beckett	The appendix to the report will contain exempt information of the types specified in paragraphs 3 and 5 of the exempt information categories.
CE 16/17-48 Asylum Seeker Dispersal	The report will set out the steps towards delivering asylum seeker dispersal within Cheshire East. The report will seek authority for officers to consider further with the Home Office asylum seeker delivery in the Borough over a three year period.	Cabinet	10 Oct 2017		Lucia Scally, Manager of strategic Commissioning	N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 17/18-12 Apprenticeship Levy Procurement	To approve the development of a preferred supplier list in partnership with Stockport MBC and potentially Cheshire West and Chester Borough Council for the delivery of apprenticeship levy funded training across three councils, any ASDVs and maintained schools via a formal OJEU tendering process. The intention is that Cheshire East Council will act as the lead authority. Cabinet will be asked to delegate authority to the Head of Strategic HR in consultation with the Cabinet Member for Corporate Policy and Legal Services to award and enter into contracts with the successful providers for contract periods covering an initial three years with the option to extend for a further one year.	Cabinet	10 Oct 2017		Sara Barker, Head of Strategic HR	N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 17/18-11 Public Space Protection Order - Dog Fouling and Dog Control across Cheshire East Borough - A Consistent Approach	To set out the circumstances in which a public spaces protection order covering the whole of Cheshire East Borough should be considered in relation to dog fouling and dog control, and to authorise the officers to take all necessary actions to implement the proposal.	Cabinet Member for Finance and Communities	October 2017		Fiona Reynolds, Director of Public Health	N/A
CE 17/18-7 Community Equipment Service Section 75 Memorandum of Understanding	That the Section 75 partnership between Cheshire East Council, Eastern Cheshire CCG, South Cheshire CCG and Vale Royal CCG be renewed for four years in line with the new Cheshire community equipment framework. This will be a continuation of the existing memorandum of understanding.	Council	19 Oct 2017		Mark Palethorpe	N/A
CE 16/17-11 Crewe HS2 Masterplan	To approve the HS2 masterplan for Crewe, and to authorise the Executive Director Place to enter into a public consultation on the masterplan in 2017.	Cabinet	7 Nov 2017		Andrew Ross	No

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 17/18-13 Bus Service Review - Proposals for Implementation	To consider the feedback from the public consultation and approve the proposals to redesign the supported bus network to take account of the consultation results and maximise value for money within the reduced budget approved by Council in February 2017. The report will seek authority for officers to take all necessary actions to implement the proposals by April 2018.	Cabinet	7 Nov 2017		Jenny Marston	N/A
CE 17/18-16 CERF Alternative Pension Scheme	To approve the appointment of an alternative pension scheme provider for the CERF group of companies; and to approve the closure of the LGPS to all new starters in the CERF group of companies from 1 st December 2017.	Cabinet	7 Nov 2017		Peter Bates, Chief Operating Officer	Fully exempt - paras 3, 4 & 5

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 17/18-22 Construction-related Consultancy Services Framework	To approve the establishment of a framework agreement through which to commission construction-related consultancy services. To delegate authority to the Executive Director of Place, in consultation with the Portfolio Holder for Regeneration, to award contracts to providers meeting the requirements of the framework, and to abort the procurement should it no longer be required.	Cabinet	7 Nov 2017		Debra Wrench	N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 17/18-23 Building an Investment Portfolio	<ol style="list-style-type: none"> 1. To authorise the Executive Director of Place to commission consultants to search for investment opportunities that fit within the criteria set out in the report. 2. To delegate to the Executive Director of Place in consultation with the Portfolio Holder for Regeneration and the Portfolio Holder for Finance and Communities and in consultation with the Director of Legal Services and the Director of Finance and Procurement: <ol style="list-style-type: none"> a. the decision to acquire; and b. the decision to establish management arrangements for the newly-acquired asset. 	Cabinet	7 Nov 2017		Andy Kehoe	Part exempt - paras 3 & 5

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 17/18-24 Local Flood Risk Management Strategy 2017	To approve the adoption and publication of a Flood Risk Management Strategy.	Cabinet	7 Nov 2017		Paul Traynor	N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 17/18-17 Cheshire East Integrated Carers Hub	<p>The current contracts for Cheshire East's Carers Services are due to expire on 31st March 2018. The proposal for Cabinet is for:</p> <ul style="list-style-type: none"> • Service redesign and transformation through a programme of engagement and co-production with carers and the market. • To develop, procure and commission a Cheshire East Integrated Carer's Hub to provide a single point of contact for carers, both adults and young carers, through the coordination and delivery of a wide range of services. • To support the development and procurement of a Cheshire East Integrated Carer's Hub utilising the funding available through the Better Care Fund. <p>The authority to enter into a contract with the supplier(s) will be delegated to the Executive Director of People in consultation with the Portfolio Holder for Adult Social Care and Integration.</p>	Cabinet	5 Dec 2017		Hayley Doyle	N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 17/18-18 Substance Misuse Service - Recommissioning	<p>The Cheshire East Substance Misuse (SMS) contract is due to expire on the 31st October 2018. The proposal to Cabinet is for:</p> <ul style="list-style-type: none"> • service transformation of the SMS through a programme of consultation, engagement and co-production with stakeholders; • to re-commission an integrated early intervention and prevention, treatment and recovery SMS (Drugs and Alcohol) for young people and adults; • to go to the market with an open tender procurement process. <p>The authority to enter into a contract with the supplier(s) will be delegated to the Executive Director of People in consultation with the Portfolio Holder for Health.</p>	Cabinet	5 Dec 2017		Shelley Brough	N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 17/18-19 Respite Review	To seek approval to review, engage and co-produce a new more effective offer of respite to be re-commissioned. To enable authorised officers to take all necessary actions to implement the proposal following the prescribed procurement process. The authority to enter into a contract with the supplier(s) will be delegated to the Executive Director for People in consultation with the Portfolio Holder for Health.	Cabinet	5 Dec 2017		Joanne Sutton	N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 17/18-20 Commissioning of Care at Home	To seek approval to review, engage and co-produce a new more effective offer of care at home (domiciliary care) to be recommissioned. To authorise officers to take all necessary actions to implement the proposal, following the prescribed procurement process. The authority to enter into a contract with the supplier(s) will be delegated to the Executive Director People in consultation with the Portfolio Holder.	Cabinet	5 Dec 2017		Joanne Sutton	N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 17/18-21 Commissioning of Accommodation with Care	To seek approval to review, engage and co-produce a new more effective offer of accommodation with care (residential and nursing care homes) to be recommissioned. To authorise officers to take all necessary actions to implement the proposal following the prescribed procurement process. Authority to enter into a contract with the supplier(s) will be delegated to the Executive Director People in consultation with the Portfolio Holder.	Cabinet	5 Dec 2017		Joanne Sutton	N/A
CE 17/18-14 Congleton Leisure Centre	To recommend to Cabinet the appointment of the preferred bidder for the redevelopment of Congleton Leisure Centre; to submit the awarded design to planning; and subject to this, to commence construction and the redevelopment of the facility.	Cabinet	16 Jan 2018		Mark Wheelton	Exempt - para 3

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 16/17-47 Medium Term Financial Strategy 2018-21	To approve the Medium Term Financial Strategy for 2018-21, incorporating the Council's priorities, budget, policy proposals and capital programme.	Council	22 Feb 2018		Alex Thompson	N/A
CE 17/18-5 Cheshire East Council Housing Strategy 2018-2023	To consider and adopt the Cheshire East Council Housing Strategy.	Cabinet	13 Mar 2018		Karen Carsberg	N/A
CE 17/18-15 Implementation of the Homelessness Strategy 2018-2021	To approve and adopt the Homelessness Strategy, commit to the resources detailed within the Strategy for the lifetime of the Strategy, and authorise officers to deliver the actions contained within the Strategy.	Cabinet	13 Mar 2018		Lynn Glendenning	N/A